

Checklist -Long Term Visa- Student (more than 90 days)

SL. No.	Documents From Applicant	YES/No
1	Original Passport with more than 6 months' validity.	
2	Recently taken 2 passport sized colour photographs.	
3	Duly filled Online Visa application form by Applicant.	
4	Copy of all Academic Records with Original Apostille.	
5	Copy of Recent Degree with Original Apostille.	
6	Bonafide Certificate with Original Apostille (in case of studying currently).	
7	Occupation Proof or Employment Proof (in case of currently employed). (Any letter issued by the company/organization should contain employers contact number and contact e-mail id)	
8	1 Year salary slip.	
9	Photocopy of Income Tax Return (ITR) of last 2 year and PAN Card (in case of currently employed). (If unable to submit ITR then a letter of explanation mentioning the reason must be submitted).	
10	In case of ownership please submit 3-year company Income Tax Return and PAN Card copy.	
11	Recent Bank Statement of last 6 months [original or photocopy with the bank's stamp and sign by bank authority].	
12	TB Test Report - Original from the Designated Lab (Please refer to our website).	
13	Health Condition Form (Please refer to home page).	
14	Company registration copy and Business profile details in case of ownership in format only (Please refer download form section for format).	
15	In case of sponsorship please submit Parent's/Guardian's recent Bank Statement of last 6 months along with parents ITR of 2 year and occupation proof.	
	From Korea	
16	Original Admission Certificate from the University (Attestation is not required, either original or scan copy or photocopy can be submitted).	
17	Copy of Business Registration of Inviting Korean University (Scan copy or photocopy can be submitted).	
18	Sponsorship Letter (if any).	

Fees:		
Visa Fees (Normal)	Rs. 5100	
VFS Charge	Rs. 1380.	
Courier Charge	Rs. 550	

Applicant / Travel Agent / Representative

Name:

Signature & Date:
Signature

Officer's